

### **LOAN APPLICATION FORM**

**Please read the application procedure and term & conditions carefully before submission**

<b>Name of applicant</b>		<b>PHOTO</b> (Passport size)
<b>Name of Institution</b>		
<b>Course applied for</b>		
<b>Date of completion of course</b>		

### **Section A (Personal details)**

<b>Full name as in IC:</b>		
<b>Residential Address:</b>		
<b>Hse Tel :</b>	<b>Mobile:</b>	<b>Email:</b>
<b>Nationality:</b>	<b>Race :</b>	<b>Religion:</b>
<b>Date of Birth:</b>	<b>Gender:</b>	<b>IC No:</b>
<b>Marital Status:</b>	<b>Language (spoken):</b>	<b>Language (Written):</b>

### **Section B (Education Qualifications)**

**SPM / SPVM/Equivalent Examination Results**

**Year:.....**

Subject	Grade
1.	
2.	
3.	
4.	
5.	
6.	
7.	
8.	
9.	

10.	
11.	
12.	
13.	
14.	
15.	

**STPM /A LEVEL/Matriculation/Equivalent Examination Results**

**Year:.....**

**Overall grade:**

**Aggregate / CGPA:**

Subject	Grade
1.	
2.	
3.	
4.	
5.	
6.	
7.	
8.	
9.	
10.	

**SECTION C (WORK EXPERIENCE), if available**

Name of the company/institution	Address	Designation	<sup>a</sup> Period
1.			
2.			
3.			
4.			
5.			

<sup>a</sup>**Employment date and duration e.g. Sept 2019- Feb 2020 (6 months)**

**SECTION D (MEDICAL CONDITION) (if any)**

State present health condition & give details of any illnesses or disability that requires attention.

Type of illness or disability	Description	<sup>b</sup> Date
1.		
2.		
3.		
4.		
5.		

<sup>b</sup>Date diagnose with the illness or disability e.g. Sept 2019

**SECTION E (EXTRA-CURRICULAR ACTIVITIES)**

Please provide only 10 latest information of extra-curricular activities and membership.

Extra-curricular activities/Membership	Description (Functions/Position/Grade of Membership)	<sup>c</sup> Date
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		

<sup>c</sup>Date of joining e.g Sept 2019

## SECTION F (REASONS FOR APPLYING)

If not enough space, please provide information on a separate piece of paper.

**Amount Request:** RM .....

State briefly your reasons of applying. (Kindly attached the copy of supporting document if applicable)

## SECTION G (FAMILY BACKGROUND)

Father Name:	
IC No.:	Age:
Name & address of employer:	Occupation:
Salary per month (RM):	
Mother Name:	
IC No.	Age:
Name & address of employer	Occupation:
Salary per month (RM):	

## NAME OF SIBLINGS / DEPENDENTS

Name & IC No.	Relationship	Age	Marital status	Occupation	Income per month (RM)
1.					
2.					
3.					
4.					
5.					
6.					

7.					
8.					
9.					
10.					
11.					
12.					

## SECTION H (REFEREES)

Give two (2) referees that are not related to the applicant.

Name (Referee 1):	Name (Referee 2):
Address:	Address:
Tel:	Tel:
Occupation:	Occupation:

## SECTION I (ENDORSEMENT)

Name of Professional Society/Body/Institute:	
Address:	
Name of the Official: (e.g. President/Vice President/Secretary/Assist Secretary/Executive/Officer)	
Official Stamp:	
Date:	

## OTHERS

1. Were you a scholarship recipient before? If yes, please provide the following information.

- i. Year :.....
- ii. Name of University / college:.....
- iii. Course :.....
- iv. Name of the Sponsor:.....

2. Please attach a copy of the following documents:

- i. Identity card (Front and Back)
- ii. Course enrollment/invitation letter from the university/college;
- iii. SPM/equivalent results and certificate;
- iv. STPM/equivalent results and certificate;
- v. Employment letter (if applicable);
- vi. Record participation in extra-curricular activities/membership (if applicable);
- vii. Record of diagnosis due to Illness/disability (if applicable);
- viii. Referee letter/Testimonials, (if any);
- ix. Other supporting documents (if any)

### DECLARATION BY APPLICANT

The information given is true and correct to best of my knowledge. You shall be at liberty to take action against me and my guarantors if loan repayment is not paid within the specific time. I shall be liable for all costs thereby incurred pertaining to the recovery of the loan.

I undertake to complete the course of study with diligence and within minimum time. I notify you the place of my work upon graduation.

I understand that I have to execute the loan bond and to furnish you with **two (2) guarantors** that I may be required to execute and sign any document prior to any loan given to me.

I confirm that I have read all terms and conditions in respect of this application and I hereby agree to be bounded by the same.

Signature: .....

Name: .....

IC No: .....

Date:.....

**Note:** Please print clearly or write eligibly. False information will render applicant liable to disqualification.

All required documents must be submitted with the application to the above address.

## Education Fund Loan

BIM Education Loan Scheme was established in 1<sup>st</sup> Jan 1979 and as part of its commitment to advance / promote professional career and program in the country. The association is committed to professional excellence and to be a globally recognized body to serve society. Hence, we are dedicated to the development of young professionals and to play a significant role in the advancement of the professions in the country. The education loan is provided to all deserving Malaysians who are facing financial difficulties in their pursuit of tertiary professional course in local/ foreign universities. We believe that with this small gesture the association would be able to foster greater participation from member institutions and universities in the advancement of the profession. In this way, the association strives to make known our contributions to the public through this education loan and in nurturing young needy talents.

The Education Fund is administered by the BIM Board of Management through the Education Fund Committee (EFC). There were more than 200 students who have benefited from this financial loan in the past years.

### 1. Aim

The aim is to provide some financial assistance to needy Malaysian students in their pursuit of higher education for undergraduate and postgraduate study.

### 2. Scope

The scope of the BIM education loan facility is open to eligible students pursuing studies at the first degree, master, doctorate and professional courses levels in institution of higher learning (IPT). Basically, the loan will help poor student to overcome the financial difficulties and to enable students to continue with their study in IPTs. Thus, through this scheme, it will provide some financial assistance to students in pursuing their professional studies in local or foreign institutions of higher learning.

### 3. Terms of Reference

The Committee will be responsible in the disbursement of loans or some form of financial aid to needy and deserving students for their education pursuit, professional training and career development in the field related to the profession of the member institutions.

As a guideline, selection of candidates will be based on their academic qualifications, relevance of the course and financial background of the candidate. The EFC will process all applications and make recommendations to the Exco and Board which will then make the final selection and approval of the candidates/applicants.

### 4. Eligibility

- i. Candidate must be Malaysian citizen
- ii. Excelled in extra-curriculum activities
- iii. Admitted to a professional undergraduate or postgraduate program located in Malaysia.
- iv. Applicant to be of good character
- v. Deserving Student who are facing financial problem.

### 5. Loan amount & Repayment

The loan sum offered to students will be based on the request and need of the student. The loan will be repayable in sixty (60) months by monthly installment effective six (6) months after



graduation. However, this will subject to approval by the BIM. The borrower is responsible for repaying the education loan which is interest free.

## 6. Applicants & approval

The approval shall be made at the discretion of the BIM Board of Management to the deserving applicants. Professional member institutions of BIM shall endorse the applicants.  
The decision of the Selection Committee shall be final.